Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 30th April 2024 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
24th April 2024

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0424.202 APOLOGIES FOR ABSENCE

0424.203 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

0424.204 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option

0424.205 THE ALCONBURY BROOK FLOOD GROUP
1. To receive latest report
2. To receive and resolve any other matters

0424.206 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

0424.207 NEIGHBOURHOOD PLAN
To receive update and resolve any action

0424.208 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action

0424.209 CROWN GARDENS
To receive any matters of concern and resolve action

0424.210 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 26th March 2024

0424.211 PLANNING APPLICATIONS
1. To resolve to submit comments where appropriate on applications

2. To receive an update on previous planning applications
- 23/80349/COND: Discharge of condition 10 (Key Phase 2 Framework) for 201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX
- 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury

- 23/01547/FUL - Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre ,Woolley Road, Alconbury Huntingdon PE28 4HS
- 24/00102/S73 - Removal of Condition 2 (Plans listed in table above) of 23/01908/LBC at 5 The Maltings, Alconbury, Huntingdon PE28 4DZ
- 24/00093/S73: Variation of condition 2 (Plans) for 23/01907/HHFUL at 5 The Maltings Alconbury, Huntingdon PE28 4DZ

0424.212 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1. Memorial Hall — Cllr MacLennan, Cllr C. Pinn
2. Tree Warden — Cllr MacLennan, assist Cllr Gunney
3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club — Cllr Gunney
    - To resolve appointment of Trustees to attend ASSC Committee meetings
4. Bramble End Play Area — Cllr Gunney, assist Cllr MacLennan
5. Woolley Hill Wind Farm — Cllr MacLennan
6. Planning Working Group — Cllr Brawn, Cllr Johnson
7. Alconbury Weald – Joint Parishes Meetings — Paul Murfin, Urban & Civic representative

.

0424.213 VILLAGE CRIME

To receive crime figures from Clerk

0424.214 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
3. Roads and Footpaths
    - To note any update of submitted CCC funding application for a 20mph speed limit in village
4. General
    1. LHI bid strategy
        a. Brookside parking issues and HGV access – to receive update and resolve action
        b. Weight limit on B1043 – to receive update and resolve action

0424.215 DEFIBRILLATORS

To note bi-monthly reports

0424.216 GARDEN SUBSCRIPTION SERVICE - 10 BINS IN THE PARISH FOR COMMUNITY USE

To receive update

0424.217 MEMORIAL HALL GRANT APPLICATION FOR FINANCIAL SUPPORT

To discuss application and resolve

0424.218 FINANCE

1. To resolve payment of outstanding April debts:

Four Seasons (Antony Abbs)	Parish grass cutting 1st instalment (SO)	£2076.00
Scribe (Starboard Systems Ltd)	Accounts software annual renewal	£414.72
Alconbury Hall	Meeting room hire 28/05/2024	£14.00
Alconbury Over 60's Club	Grant S137 LGA 1972 – 70th Anniversary celebrations	£125.00
CAPALC	Annual renewal affiliation and Data Protection Officer	£559.78
A Brown – Clerk	Clerk's salary April 2024	£836.16
HMRC	Clerk's Tax & NI April 2024	£231.10
NEST	Clerk's Pension April 2024	£33.15

2. Monies received and resolve bank reconciliation
3. 2024/2025 Budget allocation - To discuss and resolve any amendments

0424.219 CORRESPONDENCE RECEIVED

0424.220 MATTERS FOR FUTURE CONSIDERATION

To receive any matters - decisions cannot be made under this item

0424.221 NEXT MEETING 28th May 2024, Memorial Hall, School Lane, Alconbury at 7.30 pm