Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
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Minutes of the Alconbury Parish Council meeting held in the Memorial Hall, Alconbury on Tuesday 27th February 2024 at 7:30 pm

Present: Councillors: T. Gilbert (Chair), S. Button, S. Isaacs, T. MacLennan, C. Pinn, L. Pinn, and Mrs Brown (Clerk).

Members of the public: 0 HDC/CCC: Cllr Ian Gardener TABFG representative: Mr Charles Dalleywater

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
None.

0224.160 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Cllr Johnson.
Absent: Cllr Gunney.

0224.161 DECLARATIONS OF INTEREST
Cllr MacLennan – agenda item 0224.169.1. and 0224.169.5.
Cllr C. Pinn – agenda item 0224.169.1.

0224.162 CO-OPTION OF PARISH COUNCILLORS
No applications received.

0224.163 THE ALCONBURY BROOK FLOOD GROUP (TABFG)
1. Mr Charles Dalleywater gave his report which is appended to these minutes.

2. A grant request of £500.00 for a member of TABFG to attend a reed spraying course was discussed. Reeds clog up the banks of the brook and spraying them with weed killer helps prevent summer flooding. TABFG would be able to take over this task from the Environment Agency.
RESOLVED: To award the full grant amount of £500.00 towards the cost of a TABFG member to attend a reed spraying course.

0224.164 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
Cllr Gardener read out his report which is appended to these minutes.

He also asked if the Parish Council could consider erecting a 'No ball games' sign for the Bird's Estate as residents are having issues with youngsters kicking balls against/near their properties.

It was noted that the drain outside Robins Terrace is blocked and requires clearing as water is spilling over Great North Road. TABFG may be able to resolve this.

Cllr MacLennan to attend the all-Parish Councils Fire Authority meeting on Tuesday 19th March at 7pm at the Mandeville Hall in Kimbolton regarding the proposal to close 3 On Call Fire Stations – Kimbolton, Manea and Sutton.

The Parish Council asked Cllr Gardener if he could ask Highways Officer Josh Rutherford whether he had any historical traffic data from before Alconbury Weald was built and pre-widening of the A1 which may be of use for the future LHI bid application for a weight limit on the B1043.

Cllr Gardener gave his apologies for the next meeting.

0224.165 BRAMPTON CROSS DEVELOPMENT
No update.

0224.166 CROWN GARDENS
Next meeting is on 28th February 2024.

0224.167 MINUTES FOR APPROVAL
RESOLVED: The minutes of the Alconbury Parish Council meeting held on 30th January 2024 were agreed as a correct record of the meeting and signed by the Chair.

0224.168 PLANNING APPLICATIONS
1. Resolved comments submitted where appropriate on applications:
    - 24/00093/S73: Variation of condition 2 (Plans) for 23/01907/HHFUL at 5 The Maltings Alconbury, Huntingdon PE28 4DZ
      RESOLVED: No material observations.

2. Received update on previous planning applications:
    - 23/80349/COND: Discharge of condition 10 (Key Phase 2 Framework) for 201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX – Pending decision.
    - 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury – In progress.
    - 23/01879/HHFUL- Replace garage with car port and new garage (Retrospective) at 2B Rusts Lane, Alconbury, Huntingdon PE28 4DN – In progress.
    - 23/02290/FUL - Change of use of a agricultural barn and other associated infrastructure and works at Homefield Farm, Great North Road, Alconbury, Huntingdon PE28 4ER – In progress.
    - 23/01547/FUL - Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre, Woolley Road, Alconbury, Huntingdon PE28 4HS – In progress.
    - 24/00102/S73 - Removal of Condition 2 (Plans listed in table above) of 23/01908/LBC at 5 The Maltings, Alconbury, Huntingdon PE28 4DZ – In progress.

0224.169 COUNCILLORS UPDATES FROM PREVIOUS MEETING
Received verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolved actions;

1. Memorial Hall
   Cllr MacLennan reported the following:
    - The new Hydroplanters in the car park are working well.
    - Work is continuing swapping the main entrance from the kitchen side door to the front doors. Regular users will be given a key.
    - There will be a pop-up shop on 16th March 2024 with exhibitors and user stalls.
    - An external company will be offering a pop-up shop in April 2024.
    - Quotations are being obtained for various works in the hall.
    - The Committee will be putting in a grant application to the Parish Council for funding to support the Memorial Hall in a similar way that it supports the Alconbury Sports and Social Club.

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2. Tree Warden
   Cllr MacLennan reported that Dan Maynard will give notice when he will be pollarding the willow on the village green. The cut down chestnut tree will be chopped up and left in situ.

3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club
   No update.

4. Bramble End Play Area
   Cllr Button reported that she had carried out a litter pick in the fenced off area as it was in quite a state – most likely due to the recent school holiday.

5. Woolley Hill Wind Farm
   No update.

6. Planning Working Group
   No update.

7. Alconbury Weald – Joint Parishes Meetings
   Paul Murfin, Communications and Partnerships Manager from Urban & Civic will be attending the next Parish Council meeting to give an update on the Alconbury Weald development. It is envisaged that Paul Murfin will attend meetings every 6 months to provide an update.

0224.170 VILLAGE CRIME
No 2024 figures available yet.

0224.171 NEIGHBOURHOOD PLAN
A meeting with Rachel Hogger, an ACRE associate has been arranged for 23rd April 2024 to discuss how she can help the Parish Council put the Neighbourhood Plan together.

0224.172 INFRASTRUCTURE
Received updates and resolved actions:

1. Churchyard
   No update.

2. Village Green
   The application to register the village green is still with Land Registry.

3. Roads and Footpaths
   Cllr Button stated that the funding application for a 20mph speed limit in village was ready for submission to CCC and that 40 residents had responded to the post on Facebook which asked them for their opinion on the matter. It was noted that although the general opinion was against a 20mph speed limit in the village, the majority of those which responded, did not live in Alconbury, and it was therefore agreed that the application should still be submitted. It was also suggested that the Bird's estate should be added to the application as there are many young families living there.
   RESOLVED: To submit the funding application for a 20mph speed limit in the village including the Bird's Estate.

4. General
   1. LHI bid strategy
      a. Brookside parking issues and HGV access – Cllr MacLennan stated that he is still working on the survey as agreed at the last meeting.

      b. Weight limit on B1043 – Data from the first traffic survey on the B1043 has been received. Cllr. C. Pinn agreed to produce graphs from the data to make it easy to understand. Three further surveys will take place w/c 13th May, 16th September, and 2nd December 2024.

      c. A concern was raised that vehicles which are too heavy are going over the heritage bridge and damaging it even though there is a weight limit warning sign on both sides of the bridge.

   2. It was noted that the works resulting from January 2023 CCC LHI application bid have been completed by Highways.

   3. The meeting was asked if the newly installed bench near Salon 17 was securely fixed to the ground as only the 2 front legs had brackets on them. The Clerk will query this with the contractor which fitted the bench. A suggestion had been made to extend the concrete footpath near the bench to connect to the main footpath. All councillors agreed that this was not required.

0224.173 DEFIBRILLATORS
First responder David O'Brien has replaced the pads in the Memorial Hall defibrillator for free as he had a set which needed using.

Cllr Johnson will be asked to put in a defibrillator grant application as the scheme ends soon.

0224.174 GRANT APPLICATION: ALCONBURY OVER 60'S CLUB
The grant request for £250.00 towards the clubs 70th Anniversary celebrations was discussed. It was agreed that before a decision can be made, further information should be obtained as to how many Alconbury residents attend the club and whether they are seeking funding from elsewhere.

RESOLVED: That the Clerk will ask Alconbury Over 60's Club to state how many Alconbury residents attend the club and whether they are also seeking funding from elsewhere.

0224.175 FINANCE

1. **RESOLVED:** Payment of outstanding February debts:

TDP Limited	Kings' memorial bench	£445.06
Stephens Property Maintenance	Install Kings' memorial bench	£360.00
Roythornes solicitors	Registration of Village Green - application to Land Registry	£1440.00
Alconbury Hall	Room hire 26/03/2024	£14.00
Phoenix Traffic Surveys	Traffic survey (1 of 4) on B1043 for future LHI bid	£564.00
A Brown – Clerk	Clerk's salary February 2024	£818.71
HMRC	Clerk's Tax & NI February 2024	£231.10
NEST	Clerk's Pension February 2024	£33.15

2. Monies received – Nil.
   RESOLVED: The Chair confirmed the receipts and bank reconciliation as correct.

3. Community Infrastructure Levy (CIL) – Suggested projects which the CIL funds of £2044.08 could be spent on: Goals/play equipment on the green area on the corner of Sparrow Drive/Blackbird Way.
   RESOLVED: That the Clerk will investigate ownership of this piece of land. Cllr MacLennan will survey the Bird's Estate to find out what piece of play equipment residents would like.

0224.176 CORRESPONDENCE RECEIVED
None.

0224.177 MATTERS FOR FUTURE CONSIDERATION
More bins for the village – Opposite 38 School Lane.

0224.178 NEXT MEETING 26th March 2024, Memorial Hall, School Lane, Alconbury at 7.30 pm.

The meeting closed at 9:14 pm.