Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Minutes of the Alconbury Parish Council meeting held in the Memorial Hall, Alconbury on Tuesday 26th March 2024 at 7:30 pm

Present: Councillors: T. Gilbert (Chair), S. Brawn, S. Button, M. Gunney, S. Isaacs, B. Johnson, T. MacLennan, C. Pinn, L. Pinn, and Mrs Brown (Clerk).

Members of the public: 1 HDC/CCC: 0 TABFG representative: Mr Charles Dalleywater

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
None.

0324.179 APOLOGIES FOR ABSENCE
None.

0324.180 DECLARATIONS OF INTEREST
Cllr MacLennan – agenda item 0324.188.1. and 0324.188.5.
Cllr C. Pinn – agenda item 0324.188.1.

Cllr Gilbert used her Chair's discretion and moved agenda item 0324.188.7. up for earlier discussion.

0324.181 CO-OPTION OF PARISH COUNCILLORS
No applications received.

0324.182 THE ALCONBURY BROOK FLOOD GROUP
1. Mr Charles Dalleywater gave his report which is appended to these minutes.

2. No other matters.

0324.183 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
1. No report from Cllr Gardener.

2. The Clerk stated that HDC had confirmed that they owned the amenity land on the Bird's Estate.
RESOLVED: That Cllr MacLennan would distribute a resident's survey on the Bird's Estate asking what pieces of play equipment would be welcomed on the amenity land if permitted by HDC.

3. Cllr MacLennan gave a verbal report from the meeting which he attended regarding the proposed closure of Kimbolton Volunteer fire station.

0324.184 BRAMPTON CROSS DEVELOPMENT
Cllr Gilbert stated that she would try and get an update for the next meeting.

0324.185 CROWN GARDENS
Cllr reported that the scheduled meeting on 28th February had been cancelled and rearranged for 13th May 2024.

0324.186 MINUTES FOR APPROVAL
RESOLVED: The minutes of the Alconbury Parish Council meeting held on 27th February 2024 were agreed as a correct record of the meeting and signed by the Chair.

0324.187 PLANNING APPLICATIONS
1. No planning applications received.

2. Received update on previous planning applications:
- 23/80349/COND: Discharge of condition 10 (Key Phase 2 Framework) for 201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX – Pending decision.

- 23/01226/FUL: Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury – In progress.
- 23/01879/HHFUL: Replace garage with car port and new garage (Retrospective) at 2B Rusts Lane Alconbury Huntingdon PE28 4DN – Approved.
- 23/02290/FUL: Change of use of an agricultural barn and other associated infrastructure and works at Homefield Farm Great North Road Alconbury Huntingdon PE28 4ER -Approved.
- 23/01547/FUL: Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre, Woolley Road, Alconbury Huntingdon PE28 4HS – In progress.
- 24/00102/S73: Removal of Condition 2 (Plans listed in table above) of 23/01908/LBC at 5 The Maltings, Alconbury, Huntingdon PE28 4DZ – In progress.
- 24/00093/S73: Variation of condition 2 (Plans) for 23/01907/HHFUL at 5 The Maltings Alconbury, Huntingdon PE28 4DZ – In progress.

0324.188 COUNCILLORS UPDATES FROM PREVIOUS MEETING

Received verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolved action;

1. Memorial Hall
   Cllr MacLennan reported the following:
   - The recent pop-up shop in the hall organised by the hall committee took place. The next pop-up shop organised by an external company is on 27th April 2024.
   - The new Hydroplanters in the car park just need planting up.
   - Paving slabs outside the hall have been re-laid.
   - A grant bid for the solar roof panels had been unsuccessful. Other funding sources are being looked at.
   - The grant application to the Parish Council for funding to support the Memorial Hall is being worked on.

2. Tree Warden
   The willow on the village green has been pollarded.

3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club
   No update.

4. Bramble End Play Area
   Cllr Gunney stated that the grass in the play area was long and was ready to be cut. The Clerk will find out when the first cut of the year is due.

   It was also noted that the handles on the seated rower needed painting. Cllrs Gunney and MacLennan will look at this when the weather improves as special paint needs to be purchased.

5. Woolley Hill Wind Farm
   Next meeting is on 17th April 2024.

6. Planning Working Group
   No update.

7. Alconbury Weald – Joint Parishes Meetings
   Paul Murfin, Urban & Civic representative attended the meeting and gave a verbal update on the continued development at Alconbury Weald.

   The Parish Council asked if road signage could be improved to remind construction traffic to use the A1307 which is the formal route into Alconbury Weald as traffic often comes through the village. There is also concern that as more people move into the development, traffic in general will increase and cut through Alconbury village to access the A1(M). It was agreed to share the Parish Council's traffic survey data with Urban & Civic which shows the volume of traffic using the B1043.

   Paul Murfin agreed to attend the September 2024 to provide another update.

.

0324.189 VILLAGE CRIME

The Clerk provided the following crime figures taken from www.Police.uk crime map:

- January 2024 –10 reports of crime within the village.

0324.190 NEIGHBOURHOOD PLAN

The meeting with Rachel Hogger, an ACRE associate is on 23rd April 2024 to discuss the way forward with the plan.

0324.191 INFRASTRUCTURE

Received updates and resolved actions:

1. Churchyard
   No update.

2. Village Green
   No update.

3. Roads and Footpaths
   1. The funding application for a 20mph speed limit in village has been submitted to CCC.

   2. Footpath no: 2, rear of Coulson Way is overgrown and in a bad state. The maintenance of this area is the responsibility of the residents whose gardens back onto the footpath. The Clerk will contact HDC Public Rights of Way Officer Dan Wiggs and ask him to revisit the matter and write to residents reminding them of their responsibility.

4. General
   1. LHI bid strategy
      a. Brookside parking issues and HGV access – Cllr MacLennan stated that the residents' survey asking for their thoughts on a one-way system on Brookside was ready for delivering to affected households.

      b. Weight limit on B1043 – Next traffic survey is scheduled for w/c 13th May 2024.

   2. Cllr Gilbert stated that the Kings Memorial bench was securely fixed to the ground even though it had been secured with only 2 brackets which had been supplied with the bench.

0324.192 DEFIBRILLATORS

1. Defibrillators reports for the units in the Memorial Hall and shop submitted by Alconbury/Buckworth CFR Group Coordinator David O'Brian were noted as no action required.

2. Cllr Johnson reported that he had not been able to apply for the grant for a new defibrillator as the location of the 3rd unit was not yet decided. He will wait for the outcome of the Speed Indicator Device funding application because if successful, a defibrillator can be attached to the same post and share the power source.

0324.193 GRANT APPLICATION: ALCONBURY OVER 60'S CLUB

The grant request for £250.00 towards clubs 70th Anniversary celebrations presented at the previous meeting was discussed again. The Clerk reported that 18 members of the Over 60's Club live in village and that the club had not asked for any funding from other sources.
RESOLVED: To award a grant of £125.00 towards Alconbury Over 60's Club 70th Anniversary celebrations and suggest to the club to apply to Alconbury Weston Parish Council for more funding.

0324.194 NEIGHBOURHOOD WATCH VILLAGE FETE

RESOLVED: That Neighbourhood Watch can hold their annual fete as usual on the Village Green on Saturday 13th July 2024 on the proviso that Neighbourhood Watch has Public Liability Insurance for the event. The Parish Council will also man a stall at the fete.

0324.195 COMMUNITY RESILIENCE

Cllr Johson attended the recent CPLRF Emergency Community Contact Point Workshop on the use of pre-identified Community Locations within a Community during an emergency or major incident. Further meetings to follow.

0324.196 GARDEN SUBSCRIPTION SERVICE - 10 BINS IN THE PARISH FOR COMMUNITY USE

As part of HDC Garden Waste Subscription Service starting on April 1st 2024, there will be a new community initiative aimed at supporting both residents and the environment.
Parish Councils will be given the opportunity to request up to 10 garden waste bins for residents who are responsible for maintaining amenity land on their behalf. The garden waste bins will be for the

cuttings from the maintained land. HDC will empty the bins fortnightly. HDC will verify the location prior to approval, and refuse if the location is not suitable. If the application is approved, stickers will be sent to the named property.
RESOLVED: That the Parish Council will apply for garden waste bins for St Peter and Pauls Church, Alconbury for the disposal of cuttings from the churchyard.

0324.197 CAPALC AFFILIATION 2024/25
RESOLVED: To renew the CAPALC affiliation and Data Protection Officer membership for 2024/25.

0324.198 FINANCE
1. **RESOLVED:** Payment of outstanding March debts:

TABFG	Grant award S137 LGA 1972	£500.00
Unity Trust Bank	Bank charges 05/12/2023 – 04/03/2024	£18.00
SR Howell & Co (Ramsey) Limited	Payroll services	£72.00
Maynard Trees	Tree works in the parish as quoted	£2650.00
Alconbury Hall	Room hire 23/04/2024	£17.50
Alconbury Hall	Room hire 30/04/2024	£14.00
A Brown – Clerk	Clerk's salary March 2024	£817.96
HMRC	Clerk's Tax & NI March 2024	£231.30
NEST	Clerk's Pension March 2024	£33.15

2. Monies received

Unity Trust Bank interest	£246.50

RESOLVED: The Chair confirmed the receipts and bank reconciliation as correct.

0324.199 CORRESPONDENCE RECEIVED
SR Howel & Co (Ramsay) Limited – increase in payroll costs to £150 + VAT to complete the payroll for 2024/25 and 2025/26 – agreed and noted.

Beavers request for litter pickers and bags for community litter pick to achieve community badges – Advised by Clerk to contact HDC as they provide such items to groups.

0324.200 MATTERS FOR FUTURE CONSIDERATION
Memorial Hall grant application for financial support.
Discuss 2024/25 budget allocation.

0324.201 NEXT MEETING 30th April 2024, Memorial Hall, School Lane, Alconbury at 7.30 pm.

The meeting closed at 9.09 pm.