Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
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Notice of Parish Council meeting:

Date: Tuesday 24th September 2024 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
18th September 2024

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0924.064 APOLOGIES FOR ABSENCE

0924.065 DECLARATIONS OF INTEREST
Councillors to delcare any Disclosable Pecuniary Interests as detailled in S.30 Localism Act 2011, along with any other interests relating to items on the agenda

0924.066 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option

0924.067 ALCONBURY WEALD UPDATE
To receive verbal upate from Paul Murfin, Urban & Civic representative

0924.068 CROWN GARDENS
To receive any matters of concern and resolve action

0924.069 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

0924.070 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

0924.071 NEIGHBOURHOOD PLAN
To receive update and resolve any action

0924.072 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action

0924.073 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 30th July 2024

0924.074 PLANNING APPLICATIONS
1. To resolve to submit comments where appropriate on applications

2. To receive an update on previous planning applications
- 23/80349/COND: Discharge of condition 10 (Key Phase 2 Framework) for 201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX
- 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury

- 23/01547/FUL - Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre ,Woolley Road, Alconbury Huntingdon PE28 4HS
- 24/00536/FUL: Retrospective application for external lighting Lorry Parking Area, Alconbury Services, Rusts Lane, Alconbury

0924.075 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllr MacLennan, Cllr C. Pinn
2.	Tree Warden	Cllr MacLennan, assist Cllr Brawn, Cllr Gunney
3.	Alconbury Sports and Social Club	Cllr Isaacs, Cllr Johnson
4.	Bramble End Play Area	Cllr Gunney, assist Cllr L. Pinn
5.	Woolley Hill Wind Farm	Cllr MacLennan
6.	Planning Working Group	Cllr Johnson
7.	Neighbourhood Watch	Cllr Button

0924.076 VILLAGE CRIME

To receive crime figures from Clerk

0924.077 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
3. Roads and Footpaths
    - To note any update of submitted CCC funding application for a 20mph speed limit in village
    - Overgrown footpaths in village – to receive update and resolve action
    - High street, overgrown hedge growing onto highway – to receive matter and resolve action
    - Trees adjacent to Duck's Nest – to receive matter and resolve action
    - Grass cutting contract renewal – to discuss requirements and resolve action
4. General
    1. LHI bid strategy
        a. Weight limit on B1043 – to receive update and resolve action
        b. Bird's Estate – To receive update on previous matters of concern and resolve action
        c. Speed Indicator Devices LHI bid – to agree and resolve location of devices and preferred supplier of devices
        d. LHI bid 2025/26 – Expressions of interest notification and resolve any action

0924.078 DEFIBRILLATORS

To note bi-monthly reports

0924.079 FINANCE

1. To ratify August payment and resolve paymets of outstanding September debts:

Cambridgeshire Acre	Neighbourhood plan support/advice July 2024	£1308.00
Alconbury Hall	Meeting room hire 24 September 2024	£14.00
PKF Littlejohn LLP	External auditor AGAR 31 March 2024	£252.00
Creative Play	Replace ramp pull up rope for climbing frame	£126.00
Royal British Legion	Remembrance Day Poppy Wreath	£50.00
Parish Online	Annual renewal mapping software	£120.00
A Brown – Clerk	Clerk's salary August 2024	£811.64
HMRC	Clerk's Tax & NI August 2024	£231.10
NEST	Clerk's Pension August 2024	£33.15
Four Seasons (Antony Abbs)	Parish grass cutting 6th instalment (SO)	£2076.00
A Brown – Clerk	Clerk's salary September 2024	£817.96
HMRC	Clerk's Tax & NI September 2024	£231.10
NEST	Clerk's Pension September 2024	£33.15
Unity Trust Bank	Bank charges 04/06/2024 – 03/09/2024	£18.00

2. Monies received and resolve bank reconciliation
3. Conclusion of audit of Annual Governance and Accountability Return 31 March 2024
4. To resolve to add Cllr Trotman to Unity Trust Banking mandate to authorise payments

0924.080 CORRESPONDENCE RECEIVED

0924.081 MATTERS FOR FUTURE CONSIDERATION

To receive any matters - decisions cannot be made under this item

0924.082 NEXT MEETING 29th October 2024, Memorial Hall, School Lane, Alconbury at 7.30 pm