Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 26th November 2024 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
20th November 2024

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

1124.107 APOLOGIES FOR ABSENCE

1124.108 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda

1124.109 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option

1124.110 EMERGENCY RESILIENCE
To receive verbal report from Community Resilience Officer Rose Charlton-Peel

1124.111 CROWN GARDENS
To receive any matters of concern and resolve action

1124.112 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

1124.113 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

1124.114 NEIGHBOURHOOD PLAN
To receive update and resolve any action

1124.115 HUNTINGDONSHIRE DISTRICT COUNCIL LOCAL PLAN CONSULATION
To resolve comments to submit to the HDC consultation

1124.116 MINUTES FOR APPROVAL
To approve minutes of the meetings held on 29th October 2024 and 14th November 2024

1124.117 PLANNING APPLICATIONS

1. To resolve submitted comments where appropriate on applications
   - 24/02087/HHFUL: Front Single storey extension including new lean-too roof over new extension and over existing flat roof. Rear first floor extension over existing single storey. Monocouche render to existing house at 14 Spinney Lane, Alconbury, Huntingdon PE28 4EB

2. To receive an update on previous planning applications
   - 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury

- 23/01547/FUL - Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre, Woolley Road, Alconbury Huntingdon PE28 4HS
- 24/01814/FUL: Proposed ancillary building and external canopy to existing recreational building at Research Centre, Woolley Road, Alconbury, Huntingdon, PE28 4HS
- 24/01665/FUL: Proposed new enclosed and external plant and equipment areas including external works to existing building Research Centre, Woolley Road, Alconbury, Huntingdon PE28 4HS
- 24/01732/FUL: Erection of Agricultural Building at Woolley Leys Farm, Woolley Road, Alconbury, Huntingdon PE28 5BL

1124.118 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllr MacLennan, Cllr C. Pinn
2.	Tree Warden	Cllr Brawn, Cllr Gunney
3.	Alconbury Sports and Social Club	Cllr Isaacs, Cllr Johnson
4.	Bramble End Play Area	Cllr Gunney, assist Cllr L. Pinn
5.	Woolley Hill Wind Farm	Cllr MacLennan
6.	Planning Working Group	Cllr Johnson
7.	Neighbourhood Watch	Cllr Button

1124.119 VILLAGE CRIME

To receive crime figures from Clerk

1124.120 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
3. Roads and Footpaths
    a. Overgrown footpath no: 2 (rear of Coulson's Way) – to receive update and resolve action
    b. Grass cutting contract renewal – to receive update and resolve action
4. General
    1. LHI bid strategy
        a. Weight limit on B1043 – to receive update
        b. Speed Indicator Devices LHI bid – to receive update and resolve action
        c. New funding round open for Community Infrastructure Levy (CIL) – to resolve action
    2. Bird's Estate – To receive update on previous matters of concern and resolve action
    3. Drainage ditch outside Robin Terrace – to receive update and resolve action
    4. Trees adjacent to Duck's Nest – to receive tree survey report and resolve action
    5. Grit bin on Sharps Lane – to note that bin does not require refilling

1124.121 DEFIBRILLATORS

1. To resolve additional defibrillator for Sharps Lane
2. To note bi-monthly reports

1124.122 FINANCE

1. To resolve payments of outstanding November debts:

Wicksteed Leisure Ltd	Annual play area inspection	£158.40
Creative Play	Labour charge to fit pull up ramp rope	£114.00
Alconbury Hall	Meeting room hire 14th November 2024	£17.50
Alconbury Hall	Meeting room hire 16th December 2024	£14.00
ASKit	Microsoft 365 licences for councillors	£776.16
ASKit	Annual ESET internet security for laptop	£57.20
Cllr R Johnson	Reimbursement: magnets for noticeboard	£5.90
A Brown – Clerk	Clerk's salary November 2024(including pay award as from 1st April 2024)	£1004.44
HMRC	Clerk's Tax & NI November 2024	£328.93
NEST	Clerk's Pension November 2024	£50.23
Unity Trust Bank	Bank charges October 2024	£6.00
Savilles	Land rent in advance for Memorial Hall	£123.60

2. Monies received and resolve bank reconciliation
3. To resolve acceptance of the National Joint Council for Local Government Services (NJC) new pay scales for 2024-25 implemented from 1 April 2024
4. To resolve budget and precept for next financial year 2025 – 2026

1124.123 CORRESPONDENCE RECEIVED

1124.124 MATTERS FOR FUTURE CONSIDERATION
To receive any matters - decisions cannot be made under this item

1124.125 NEXT MEETING Monday 16th December 2024, Memorial Hall, School Lane, Alconbury at 7.30 pm