Alconbury Parish Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
7	Clerk's salary/PAYE/Pension	25/04/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	33.15		33.15
3	Meeting room hire	30/04/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	14.00		14.00
5	Office expenses incl. travel	30/04/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	60.20		60.20
1	Grass cutting	30/04/2024		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
5	Clerk's salary/PAYE/Pension	30/04/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	775.96		775.96
6	Clerk's salary/PAYE/Pension	30/04/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	231.10		231.10
2	Administration	30/04/2024		Unity Trust Bank Cur		Accounting software	Starboard Systems	S	345.60	69.12	414.72
4	CAPALC	30/04/2024		Unity Trust Bank Cur		CAPALC affiliation and DPO me	Cambridgeshire & Peterbor	Z	559.78		559.78
9	Meeting room hire	28/05/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	14.00		14.00
12	Internal audit	28/05/2024		Unity Trust Bank Cur		Internal audit service	Evolve Tax & Accountancy	S	95.00	19.00	114.00
15	Office expenses incl. travel	28/05/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	60.20		60.20
8	Grass cutting	28/05/2024		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
15	Clerk's salary/PAYE/Pension	28/05/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	775.76		775.76
16	Clerk's salary/PAYE/Pension	28/05/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	231.30		231.30
17	Clerk's salary/PAYE/Pension	28/05/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	33.15		33.15
10	Alconbury Recreation Field Cha	28/05/2024		Unity Trust Bank Cur		ARFC donation up keep of field	Alconbury Recreation Field	Z	2,000.00		2,000.00
11	Grant	28/05/2024		Unity Trust Bank Cur		Grant - room refurb at hall	Alconbury Hall	Z	2,000.00		2,000.00
13	ICO registration	28/05/2024		Unity Trust Bank Cur		GDPR/Data protection	Information Commissioner'	Z	35.00		35.00
14	Neighbourhood Plan	28/05/2024		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	656.25	131.25	787.50
18	Administration	30/05/2024		Unity Trust Bank Cur		Traffic survey B1043	Phoenix Traffic Surveys Lin	S	440.00	88.00	528.00
19	Grass cutting	01/06/2024		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
20	Neighbourhood Plan	03/06/2024		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	131.25	26.25	157.50
21	Clerk's salary/PAYE/Pension	21/06/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	33.15		33.15
22	Bank charges	24/06/2024		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	18.00		18.00
23	Meeting room hire	24/06/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	14.00		14.00
24	Office expenses incl. travel	24/06/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	42.20		42.20
24	Clerk's salary/PAYE/Pension	24/06/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	775.96		775.96
25	Clerk's salary/PAYE/Pension	24/06/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	231.10		231.10
26	Grass cutting	01/07/2024		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
29	Office expenses incl. travel	25/07/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20
29	Clerk's salary/PAYE/Pension	25/07/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	775.76		775.76
30	Clerk's salary/PAYE/Pension	25/07/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	231.30		231.30
31	Clerk's salary/PAYE/Pension	25/07/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	33.15		33.15
28	Parish Council insurance	25/07/2024		Unity Trust Bank Cur		Insurance	CAS Ltd	Z	999.23		999.23

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27	Grass cutting	01/08/2024		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
32	Play areas - repairs and inspect	02/08/2024		Unity Trust Bank Cur		Play area repairs	Creative Play	S	105.00	21.00	126.00
36	External audit	22/08/2024		Unity Trust Bank Cur		External Auditor	PKF Litttlejohn LLP	S	210.00	42.00	252.00
33	Meeting room hire	22/08/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	14.00		14.00
37	Office expenses incl. travel	22/08/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	26.00		26.00
37	Clerk's salary/PAYE/Pension	22/08/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	775.96		775.96
38	Clerk's salary/PAYE/Pension	22/08/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	231.10		231.10
39	Clerk's salary/PAYE/Pension	22/08/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	33.15		33.15
34	Parish Online subscription	22/08/2024		Unity Trust Bank Cur		Parish Online	Parish Online	S	100.00	20.00	120.00
35	Neighbourhood Plan	22/08/2024		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	1,090.00	218.00	1,308.00
37	Signs	22/08/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	9.68		9.68
40	Grant	22/08/2024		Unity Trust Bank Cur		Remembrance poppy wreath	Royal British Legion	Z	50.00		50.00
41	Grass cutting	01/09/2024		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
43	Bank charges	18/09/2024		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	18.00		18.00
42	Grant	18/09/2024		Unity Trust Bank Cur		Grant	Alconbury Over 60's Club	Z	125.00		125.00
45	Payroll provider charges	23/09/2024		Unity Trust Bank Cur		Payroll service	SR Howell & Co	S	75.00	15.00	90.00
44	Office expenses incl. travel	23/09/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20
44	Clerk's salary/PAYE/Pension	23/09/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	775.76		775.76
46	Clerk's salary/PAYE/Pension	23/09/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	231.30		231.30
47	Clerk's salary/PAYE/Pension	23/09/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	33.15		33.15
59	Bank charges	23/10/2024		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	5.40		5.40
49	Meeting room hire	23/10/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	14.00		14.00
50	Meeting room hire	23/10/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	17.50		17.50
51	Meeting room hire	23/10/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	14.00		14.00
56	Office expenses incl. travel	23/10/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20
56	Clerk's salary/PAYE/Pension	23/10/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	775.96		775.96
57	Clerk's salary/PAYE/Pension	23/10/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	231.10		231.10
58	Clerk's salary/PAYE/Pension	23/10/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	33.15		33.15
48	Play areas - repairs and inspect	23/10/2024		Unity Trust Bank Cur		Play area repairs	Creative Play	S	70.00	14.00	84.00
52	Website/IT support	23/10/2024		Unity Trust Bank Cur		Website domain renewal	ASKIT	S	10.00	2.00	12.00
53	Neighbourhood Plan	23/10/2024		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	1,635.00	327.00	1,962.00
54	Neighbourhood Plan	23/10/2024		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	2,180.00	436.00	2,616.00
55	Administration	23/10/2024		Unity Trust Bank Cur		Traffic survey B1043	Phoenix Traffic Surveys Lin	S	440.00	88.00	528.00
69	Bank charges	22/11/2024		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
61	Meeting room hire	22/11/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	17.50		17.50

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62	Meeting room hire	22/11/2024		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	14.00		14.00
66	Office expenses incl. travel	22/11/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	58.40		58.40
60	Play areas - repairs and inspect	22/11/2024		Unity Trust Bank Cur		Play area inspection (Annual)	Wicksteed Leisure Ltd	S	132.00	26.40	158.40
63	Website/IT support	22/11/2024		Unity Trust Bank Cur		Microsoft 365 Business Basic A	ASKIT	S	646.80	129.36	776.16
64	Website/IT support	22/11/2024		Unity Trust Bank Cur		ESET Internet security annual s	ASKIT	S	47.67	9.53	57.20
65	Stationery	22/11/2024		Unity Trust Bank Cur		Magnets for noticeboard	Robert Johnson	Z	5.90		5.90
66	Clerk's salary/PAYE/Pension	22/11/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	946.04		946.04
67	Clerk's salary/PAYE/Pension	22/11/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	328.93		328.93
68	Clerk's salary/PAYE/Pension	22/11/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	50.23		50.23
70	Village hall ground rent	22/11/2024		Unity Trust Bank Cur		Memorial hall ground rent	Savills UK Ltd	S	103.00	20.60	123.60
71	Tree works	25/11/2024		Unity Trust Bank Cur		Tree survey	Global Tree Solutions Ltd	S	360.00	72.00	432.00
75	Bank charges	16/12/2024		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
76	Office expenses incl. travel	16/12/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	42.20		42.20
73	Tree works	16/12/2024		Unity Trust Bank Cur		Tree works	Maynard Trees	Z	680.00		680.00
72	Play areas - repairs and inspect	16/12/2024		Unity Trust Bank Cur		Play area repairs	Creative Play	S	95.00	19.00	114.00
74	Website/IT support	16/12/2024		Unity Trust Bank Cur		Microsoft 365 Business Basic A	ASKIT	S	56.54	11.31	67.85
76	Clerk's salary/PAYE/Pension	16/12/2024		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	799.04		799.04
77	Clerk's salary/PAYE/Pension	16/12/2024		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	241.51		241.51
78	Clerk's salary/PAYE/Pension	16/12/2024		Unity Trust Bank Cur		Clerks pension	NEST	X	35.28		35.28
79	Neighbourhood Plan	16/12/2024		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	1,907.50	381.50	2,289.00
80	Administration	16/12/2024		Unity Trust Bank Cur		Traffic survey B1043	Phoenix Traffic Surveys Lin	S	440.00	88.00	528.00
85	Bank charges	28/01/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
82	Office expenses incl. travel	28/01/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20
81	Clerk's Membership fee	28/01/2025		Unity Trust Bank Cur		SLCC membership fee	Society of Local Council Cle	Z	108.00		108.00
82	Clerk's salary/PAYE/Pension	28/01/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	799.04		799.04
83	Clerk's salary/PAYE/Pension	28/01/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	241.51		241.51
84	Clerk's salary/PAYE/Pension	28/01/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	35.28		35.28
86	Allotment land rent	11/02/2025		Unity Trust Bank Cur		Allotment rent	Mr & Mrs Ayres	Z	1,200.00		1,200.00
87	Bank charges	25/02/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
89	Office expenses incl. travel	25/02/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20
88	Neighbourhood Plan	25/02/2025		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	1,090.00	218.00	1,308.00
89	Clerk's salary/PAYE/Pension	25/02/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	799.04		799.04
90	Clerk's salary/PAYE/Pension	25/02/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	241.51		241.51
91	Clerk's salary/PAYE/Pension	25/02/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	35.28		35.28

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92	Bank charges	24/03/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
95	Office expenses incl. travel	24/03/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	42.20		42.20
93	Neighbourhood Plan	24/03/2025		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	817.50	163.50	981.00
94	Administration	24/03/2025		Unity Trust Bank Cur		reimbursement of travel costs	Robert Johnson	Z	44.60		44.60
95	Administration	24/03/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	35.00		35.00
95	Clerk's salary/PAYE/Pension	24/03/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	799.04		799.04
96	Clerk's salary/PAYE/Pension	24/03/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	241.51		241.51
97	Clerk's salary/PAYE/Pension	24/03/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	35.28		35.28
98	Neighbourhood Plan	25/03/2025		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	1,090.00	218.00	1,308.00
							Total		**48,334.09**	**2,873.82**	**51,207.91**