Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 29th July 2025 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
23rd July 2025

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0725.039 APOLOGIES FOR ABSENCE

0725.040 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

0725.041 ALCONBURY TEA AND TOTS GRANT REQUEST
To consider and resolve grant request for funding of £1000.00 towards running costs of the group

0725.042 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action

0725.043 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

0725.044 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

0725.045 NEIGHBOURHOOD PLAN
To receive update and resolve action

0725.046 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 24th June 2025

0725.047 PLANNING APPLICATIONS
1. To resolve submitted comments where appropriate on applications

2. To receive an update on previous planning applications
- 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury
- 23/01547/FUL: Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre, Woolley Road, Alconbury Huntingdon PE28 4HS
- 25/00552/HHFUL: Erection of two storey side extension at Ducks Nest, Polecat Lane, Alconbury, Huntingdon PE28 4EX

0725.048 COUNCILLORS UPDATES FROM PREVIOUS MEETING
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllr MacLennan, Cllr C. Pinn
2.	Tree Warden	Cllr Brawn, Cllr Gunney
3.	Alconbury Sports and Social Club	Cllr Isaacs, Cllr Johnson
4.	Bramble End Play Area	Cllr Gunney, assist Cllr L. Pinn
5.	Woolley Hill Wind Farm	Cllr Trotman
6.	Planning Working Group	Cllr Johnson
7.	Neighbourhood Watch	Cllr Button
8.	Allotments	Cllr L Pinn

0725.049 VILLAGE CRIME
To receive crime figures from Clerk

0725.050 INFRASTRUCTURE
To receive updates and resolve any actions
1. Churchyard
2. Village Green
   a. Damaged village green by Temples Transport HGV – to receive update
   b. Illegal parking on village green - to receive update and resolve action
   c. Registration of village green – to receive update
   d. To receive any other matters and resolve action

3. Roads and Footpaths
   a. Overgrown footpath no: 2 (rear of Coulson's Way) – to receive update and resolve action
   b. Landscape maintenance of area near the heritage bridge – to resolve action
   c. To receive any other matters and resolve action

4. General
   1. LHI bid strategy
      a. Weight limit on B1043 – to receive update and resolve action
      b. Speed Indicator Devices LHI bid – to receive update and resolve action
      c. Update on Cambridgeshire County Council presentation in support of the LHI bid application for a raised zebra crossing on Great North Road.
   2. LHI bid for gate entrances 'Please drive carefully' signs – to resolve action
   3. Renewal of grass cutting contract – to resolve action

0725.051 FINANCE
1. To resolve payments of outstanding July 2025 debts:

Four Seasons (Antony Abbs)	Parish grass cutting 4th instalment	£2076.00
Ansvar Insurance	Parish Council insurance renewal	£1135.45
CAPALC	Annual affiliation and Data Protection renewal	£514.88
Parrot Print Ltd	Scroll printing	£15.00
Royal British Legion	S137 LGA 1972 Remebrance Wreath	£50.00
A Brown – Clerk	Clerk's salary July 2025	£858.24
HMRC	Clerk's Tax & NI July 2025	£295.85
NEST	Clerk's Pension July 2025	£35.28
Unity Trust Bank	Bank charges June 2025	£6.00

2. Monies received and resolve bank reconciliation

0725.052 CAPALC REPRESENTATIVE
To resolve nomination of Parish Council representative

0725.053 WHEELIE BIN STICKERS
To consider and resolve request

0725.054 DEFIBRILLATORS
To note bi-monthly reports

0725.055 CORRESPONDENCE RECEIVED

0725.056 MATTERS FOR FUTURE CONSIDERATION
To receive any matters - decisions cannot be made under this item

0725.057 NEXT MEETING Tuesday 30th September 2025, Memorial Hall, School Lane, Alconbury at 7.30 pm