Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 30th September 2025 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
24th September 2025

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0925.064 APOLOGIES FOR ABSENCE

0925.065 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

0925.066 EAST ANGLIAN AIR AMBULANCE GRANT REQUEST
To consider and resolve grant request for funding of £500.00 to support ongoing delivery and development of on scene lifesaving advanced medical care

0925.067 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action

0925.068 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

0925.069 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

0925.070 NEIGHBOURHOOD PLAN
To receive update and resolve action

0925.071 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 27th August 2025

0925.072 PLANNING APPLICATIONS

1. To resolve submitted comments where appropriate on applications
   Notice of application for Planning Permission for 'Removal of two windows and section of brick wall and the installation of new glazed bi-fold doors' at Alconbury Sports and Social Club, Great North Road, Alconbury PE28 4EZ

2. To receive an update on previous planning applications
   - 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury
   - 23/01547/FUL: Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre, Woolley Road, Alconbury Huntingdon PE28 4HS

- 25/00552/HHFUL: Erection of two storey side extension at Ducks Nest, Polecat Lane, Alconbury, Huntingdon PE28 4EX

0925.073 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllr MacLennan, Cllr C. Pinn
2.	Tree Warden	Cllr Brawn, Cllr Gunney
3.	Alconbury Sports and Social Club	Cllr Isaacs, Cllr Johnson
4.	Bramble End Play Area	Cllr Gunney, assist Cllr L. Pinn
5.	Woolley Hill Wind Farm	Cllr Trotman
6.	Planning Working Group	Cllr Johnson
7.	Neighbourhood Watch	Cllr Button
8.	Allotments	Cllr L Pinn

0925.074 VILLAGE CRIME

To receive crime figures from Clerk

0925.075 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
    a. Tree replacement planting – to discuss and resolve action
    b. To receive any other matters and resolve action

3. Roads and Footpaths
    a. Overgrown footpath no: 2 (rear of Coulson's Way) – to receive update and resolve action
    b. Protected Road Verges in Alconbury – to discuss matter and resolve action
    c. To receive any other matters and resolve action

4. General
    1. LHI bid strategy
        a. Weight limit on B1043 – to receive update and resolve action diversion route
        b. LHI bid application for a raised zebra crossing on Great North Road – to receive update and resolve action
    2. MVAS (Mobile Vehicle Activated Signs and Speed Indicator Devices) – to receive update
    3. Brookside parking issues/Policy for reporting HGV's– to receive update and resolve action
    4. Renewal of grass cutting contract – to receive update
    5. To receive any other matters and resolve action

0925.076 FINANCE

1. To resolve payments of outstanding September 2025 debts:

Four Seasons (Antony Abbs)	Parish grass cutting 6th instalment	£2076.00
Cllr R. Johnson	Re-imbursement of costs – purchase of adapters for MVAS	£11.90
SR Howell & Co	Monthly Payroll service April-September 2025	£90.00
A Brown – Clerk	Clerk's salary September 2025	£865.60
HMRC	Clerk's Tax & NI September 2025	£308.12
NEST	Clerk's Pension September 2025	£37.59
Alconbury Hall	Brampton Cross Working Party meetng room hire 11th June 2025	£42.50
Unity Trust Bank	Bank charges August 2025	£6.00

2. Monies received and resolve bank reconciliation

0925.077 WHEELIE BIN STICKERS

To receive update and resolve action

0925.078 ADOPTION OF INFORMATION TECHNOLOGY POLICY

To resove adoption of policy

0925.079 DEFIBRILLATORS

To note bi-monthly reports

0925.080 CORRESPONDENCE RECEIVED

0925.081 MATTERS FOR FUTURE CONSIDERATION

To receive any matters - decisions cannot be made under this item

0925.082 NEXT MEETING Tuesday 28th October 2025, Memorial Hall, School Lane, Alconbury at 7.30 pm