Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 28th October 2025 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
22nd October 2025

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

1025.083 APOLOGIES FOR ABSENCE

1025.084 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

1025.085 BRAMPTON CROSS DEVELOPMENT
1. To receive update and resolve action
2. CPRE The Countryside Charity Membership - To consider and resolve joining charity

1025.086 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

1025.087 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

1025.088 NEIGHBOURHOOD PLAN
To receive update and resolve action

1025.089 HUNTINGDONSHIRE DISTRICT COUNCIL LOCAL PLAN UPDATE – PUBLIC ENGAGEMENT SCHEDULED BETWEEN 5TH NOVEMBER – 17TH DECEMBER 2025
To review Local Plan and resolve to submit comments

1025.090 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 30th September 2025

1025.091 PLANNING APPLICATIONS
1. To resolve submitted comments where appropriate on applications
   25/01809/FUL: Installation of new glazed bi-fold doors in place of 2No. Windows to rear elevation at Alconbury Sports and Social Club, Great North Road, Alconbury PE28 4EZ

2. To receive an update on previous planning applications
   - 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury
   - 23/01547/FUL: Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre, Woolley Road, Alconbury Huntingdon PE28 4HS

1025.092 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllr MacLennan, Cllr C. Pinn
2.	Tree Warden	Cllr Brawn, Cllr Brown
3.	Alconbury Sports and Social Club	Cllr Isaacs, Cllr Johnson
4.	Bramble End Play Area	Cllr Gunney, assist Cllr L. Pinn
5.	Woolley Hill Wind Farm	Cllr Trotman
6.	Planning Working Group	Cllr Johnson
7.	Neighbourhood Watch	Cllr Button
8.	Allotments	Cllr L Pinn

1025.093 VILLAGE CRIME

To receive crime figures from Clerk

1025.094 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
    a. Tree replacement planting – to discuss and resolve action
    b. Traffic driving over Village Green – to consider and resolve preventative measures
    c. To receive any other matters and resolve action

3. Roads and Footpaths
    a. Overgrown footpath no: 2 (rear of Coulson's Way) – to receive update and resolve action
    b. Overhanging trees in Field Close – to receive matter of concern and resolve action
    c. To receive any other matters and resolve action

4. General
    1. LHI bid strategy
        a. Weight limit on B1043 – to receive update and resolve action
        b. LHI bid application for a raised zebra crossing on Great North Road – to receive update and resolve action
    2. MVAS (Mobile Vehicle Activated Signs and Speed Indicator Devices) – to receive update
    3. Brookside parking issues/Policy for reporting HGV's– to receive update and resolve action
    4. Renewal of grass cutting contract – to receive update
    5. To receive any other matters and resolve action

1025.095 FINANCE

1. To resolve payments of outstanding September 2025 debts:

East Anglian Ambulance Service	Grant S137 LGA 1972	£500.00
A Brown – Clerk	Clerk's salary October 2025	£865.60
HMRC	Clerk's Tax & NI October 2025	£308.12
NEST	Clerk's Pension October 2025	£37.59
Unity Trust Bank	Bank charges September 2025	£6.00

2. Monies received and resolve bank reconciliation
3. Budget considerations for 2026 - 2027

1025.096 WHEELIE BIN STICKERS

To receive update and resolve action

1025.097 DECEMBER 2025 PARISH COUNCIL MEETING

To resolve date of December meeting

1025.098 CORRESPONDENCE RECEIVED

1025.099 MATTERS FOR FUTURE CONSIDERATION

To receive any matters - decisions cannot be made under this item

1025.100 NEXT MEETING Tuesday 25th November 2025, Memorial Hall, School Lane, Alconbury at 7.30 pm