Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 25th November 2025 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
19th November 2025

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

1125.101 APOLOGIES FOR ABSENCE

1125.102 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

1125.103 COUNCILLOR VACANCY
To note resignation of Cllr K. Brown

1125.104 MAGPAS AIR AMBULANCE GRANT REQUEST
To consider and resolve grant request for funding of £500.00 to support ongoing delivery and development of on scene lifesaving advanced medical care

1125.105 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action

1125.106 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

1125.107 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

1125.108 NEIGHBOURHOOD PLAN
To receive update and resolve action

1125.109 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 28th October 2025

1125.110 PLANNING APPLICATIONS
1. To resolve submitted comments where appropriate on applications

2. To receive an update on previous planning applications
- 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury
- 23/01547/FUL: Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre, Woolley Road, Alconbury Huntingdon PE28 4HS

- 25/01809/FUL: Installation of new glazed bi-fold doors in place of 2No. Windows to rear elevation at Alconbury Sports and Social Club, Great North Road, Alconbury PE28 4EZ

1125.111 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllr MacLennan, Cllr C. Pinn
2.	Tree Warden	Cllr Brawn
3.	Alconbury Sports and Social Club	Cllr Isaacs, Cllr Johnson
4.	Bramble End Play Area	Cllr Gunney, assist Cllr L. Pinn
5.	Woolley Hill Wind Farm	Cllr Trotman
6.	Planning Working Group	Cllr Johnson
7.	Neighbourhood Watch	Cllr Button
8.	Allotments	Cllr L Pinn

1125.112 VILLAGE CRIME

To receive crime figures from Clerk

1125.113 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
    a. Tree replacement planting – to discuss and resolve action
    b. Traffic driving over Village Green – to consider and resolve preventative measures
    c. To receive any other matters and resolve action

3. Roads and Footpaths
    a. Overgrown footpath no: 2 (rear of Coulson's Way) – to receive update and resolve action
    b. To receive quote and resolve works to be performed on strip of land to the lefthand side of the Heritage Bridge
    c. To receive any other matters and resolve action

4. General
    1. LHI bid strategy
        a. Weight limit on B1043 – to receive update and resolve action
        b. LHI bid application for a raised zebra crossing on Great North Road – to receive update and resolve action
        c. To consider and resolve future LHI bid for additional MVAS
    2. MVAS (Mobile Vehicle Activated Signs and Speed Indicator Devices) – to receive update
    3. Brookside parking issues/Policy for reporting HGV's– to receive update and resolve action
    4. Renewal of grass cutting contract – to consider received tenders and resolve contract award
    5. To ratify correspondence sent to CCC re: A141 and St Ives improvement consultation
    6. To receive any other matters and resolve action

1125.114 FINANCE

1. To resolve payments of outstanding November 2025 debts:

A Brown – Clerk	Clerk's salary November 2025	£865.60
HMRC	Clerk's Tax & NI November 2025	£308.12
NEST	Clerk's Pension November 2025	£37.59
Unity Trust Bank	Bank charges October 2025	£6.00

2. Monies received and resolve bank reconciliation
3. To resolve budget and precept for next financial year 2026–2027

1125.115 DEFIBRILLATORS

To note bi-monthly reports

1125.116 CORRESPONDENCE RECEIVED

1125.117 MATTERS FOR FUTURE CONSIDERATION

To receive any matters - decisions cannot be made under this item

1125.118 NEXT MEETING Tuesday 16th December 2025, Memorial Hall, School Lane, Alconbury at 7.30 pm