Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 16th December 2025 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
10th December 2025

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

1225.119 APOLOGIES FOR ABSENCE

1225.120 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

1225.121 COUNCILLOR VACANCY
To receive and consider any application for co-option

1225.122 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action

1225.123 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

1225.124 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

1225.125 NEIGHBOURHOOD PLAN
To receive update and resolve action

1225.126 HUNTINGDONSHIRE DISTRICT COUNCIL LOCAL PLAN
To resolve comments for submission

1225.127 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 25th November 2025

1225.128 PLANNING APPLICATIONS
To resolve submitted comments where appropriate on applications
25/02237/S73: Variation of Condition 1 (Time Limit) to extend the time limit for a period of 5 years And Condition 2 (approved plans) to update approved plans list of application ref. 20/02590/FUL at Alconbury Airfield Ermine Street Little Stukeley PE28 4WX

1225.129 INFRASTRUCTURE
To receive updates and resolve any actions
1. Roads and Footpaths

1.1 To receive quote and resolve works to be performed on strip of land to the lefthand side of the Heritage Bridge
1.2 To receive any other matters and resolve action

2. General
2.1. LHI bid strategy
2.1.1. LHI bid application for a raised zebra crossing on Great North Road – to receive update and resolve action
2.1.2. Next round of LHI bids – to discuss project options and resolve which scheme will be submitted.
2.2. MVAS (Mobile Vehicle Activated Signs) – to receive update and resolve funding of new unit
2.3. Brookside parking issues – to receive update and resolve
2.4. To receive any other matters and resolve action

1225.130 FINANCE

1. To resolve payments of outstanding December 2025 debts:

Defibstore Ltd	Replacement pads for hall defibrillator	£79.20
MAGPAS Air Ambulance	Grant S137 LGA 1972 – Support MAGAPS on scene lifesaving medical care	£500.00
ASKIT	Annual renewal-Laptop internet security/Livedrive Cloud back	£57.20
ASKIT	Website Domain Renewal	£12.00
ASKIT	Microsoft 365 Business Basilc Annual subsription–Cllr emails	£776.16
Alconbury Hall	Meeting room hire 11th December 2025	28.00
A Brown – Clerk	Clerk's salary December 2025	£881.80
HMRC	Clerk's Tax & NI December 2025	£308.12
NEST	Clerk's Pension December 2025	£37.59
Unity Trust Bank	Bank charges November 2025	£6.00

2. Monies received and resolve bank reconciliation

1225.131 CORRESPONDENCE RECEIVED

1225.132 MATTERS FOR FUTURE CONSIDERATION
To receive any matters - decisions cannot be made under this item

1225.133 NEXT MEETING Tuesday 27th January 2026, Memorial Hall, School Lane, Alconbury at 7.30 pm