# Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

## Notice of Parish Council meeting:

**Date:** Tuesday 27th January 2026 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

*A Brown*

A Brown
Parish Clerk
21st January 2026

## AGENDA

**Public Question Time**
**Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100**
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0126.134 APOLOGIES FOR ABSENCE

0126.135 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

0126.136 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action

0126.137 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

0126.138 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

0126.139 NEIGHBOURHOOD PLAN
To receive update and resolve action

0126.140 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 16th December 2025

0126.141 PLANNING APPLICATIONS
1. To resolve submitted comments where appropriate on applications

2. To receive an update on previous planning applications
- 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury
- 23/01547/FUL: Erection of Generators, Fuel Tank and Utility Building (Retrospective) at Research Centre, Woolley Road, Alconbury Huntingdon PE28 4HS
- 2502237/S73: Variation of Condition 1 (Time Limit) to extend the time limit for a period of 5 years And Condition 2 (approved plans) to update approved plans list of application ref. 20/02590/FUL at Alconbury Airfield Ermine Street Little Stukeley PE28 4WX

0126.142 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

| | | |
|---|---|---|
| 1. | Memorial Hall | Cllr MacLennan, Cllr C. Pinn |
| 2. | Tree Warden | Cllr Brawn |
| 3. | Alconbury Sports and Social Club | Cllr Isaacs, Cllr Johnson |
| 4. | Bramble End Play Area | Cllr Gunney, assist Cllr L. Pinn |
| 5. | Woolley Hill Wind Farm | Cllr Trotman |
| 6. | Planning Working Group | Cllr Johnson |
| 7. | Neighbourhood Watch | Cllr Button |
| 8. | Allotments | Cllr L Pinn |

0126.143 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
    a. Tree replacement planting – to discuss and resolve action
    b. Traffic driving over Village Green – to consider and resolve preventative measures
    c. To receive any other matters and resolve action

3. Roads and Footpaths
    a. Overgrown footpath no: 2 (rear of Coulson's Way) – to receive update and resolve action
    b. To receive and resolve quotes for clearance works on strip of land to the lefthand side of the Heritage Bridge
    c. To consider and resolve purchase of grit bin for Hillfield

4. General
    1. LHI bid strategy
        a. Weight limit on B1043 – to receive update and resolve action
        b. LHI bid application for a raised zebra crossing on Great North Road – to receive update and resolve action
        c. To receive update on submitted LHI bid
    2. 20-mph scheme application - to receive update and resolve action
    3. Brookside parking issues – to receive update and resolve action
    4. To discuss and resolve repair of Green on Manor Lane
    5. To receive any other matters and resolve action

0126.144 FINANCE

1. To resolve payments of outstanding January 2026 debts:

| | | |
|---|---|---|
| ASKIT | Microsoft 365 annual subscription – one email | £63.77 |
| ASKIT | Annual webhosting subscription | £330.00 |
| Maynard Trees | Tree works to 906 Lime, fell 908 horse chestnut | £720.00 |
| A Brown – Clerk | Clerk's salary January 2026 | £865.60 |
| HMRC | Clerk's Tax & NI January 2026 | £308.12 |
| NEST | Clerk's Pension January 2026 | £37.59 |
| Unity Trust Bank | Bank charges December 2025 | £6.00 |
| Mr & Mrs Ayres | Allotment rent 2026 | £1200.00 |

2. Monies received and resolve bank reconciliation

0126.145 DEFIBRILLATORS

1. To note bi-monthly reports
2. To discuss and resolve British Heart Foundation scheme for free defibrillators

0126.146 CORRESPONDENCE RECEIVED

To note metal detecting permission request on Parish Council owned land

0126.147 MATTERS FOR FUTURE CONSIDERATION

To receive any matters - decisions cannot be made under this item

0126.148 NEXT MEETING Tuesday 24th February, Memorial Hall, School Lane, Alconbury at 7.30 pm