Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Minutes of the Alconbury Parish Council meeting held in the Memorial Hall, Alconbury on Tuesday 16th December 2025 at 7:30 pm

Present: Councillors: T. Gilbert (Chair), S. Button, M. Gunney, R. Johnson, T. McLennan, C. Pinn, T. Trotman and Mrs Brown (Clerk).

Members of the public: 1 HDC/CCC: Cllr Ian Gardener TABFG representative: Mr Charles Dalleywater

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
No matters raised.

1225.119 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Cllr S. Brawn, Cllr S. Isaacs and Cllr L. Pinn.

1225.120 DECLARATIONS OF INTEREST
None.

1225.121 COUNCILLOR VACANCY
One applicant attended the meeting and expressed an interest in joining the Parish Council.
RESOLVED: To co-opt Elle Joyce onto Alconbury Parish Council.

1225.122 BRAMPTON CROSS DEVELOPMENT
Cllr Gilbert gave a verbal update on the recent Working Party meeting, reporting that the Working Party had reviewed the potential impact of the Brampton Cross development on the Local Plan. She thanked Cllrs C. Pinn and L. Pinn for the significant work they have undertaken in relation to the Working Party and the Local Plan.

It was suggested that the Working Party be renamed North Hunts Growth Cluster to reflect the number of proposed developments in the pipeline affecting multiple parishes. It was noted that areas such as Hinchingbrooke, which do not have a Parish Council or residents' association, would welcome the opportunity to have a voice.

It was noted that a meeting should be sought with MP Ben Obese-Jecty and the Mayor of Cambridgeshire to discuss the proposed developments. Cllr L. Pinn reported that she had shared information on social media regarding the Huntingdonshire Growth Cluster, highlighting the extent of countryside proposed for development.

Funding for professional support would be sought on an as-needed basis. Spaldwick Parish Council has offered funding; the Clerk was asked to advise Spaldwick Parish Council that funds would only be required if necessary.

A meeting to discuss Huntingdonshire Growth Cluster is planned for the first quarter of next year.

Cllr Joyce left the meeting.

1225.123 THE ALCONBURY BROOK FLOOD GROUP
Charles Dalleywater gave his report which is appended to these minutes.

1225.124 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR

Cllr Gardener read out his report which is appended to these minutes and gave the following update:

1. Cambridgeshire County Council (CCC) is currently investigating responsibility for the repair of the damaged Culvert wall and associated hole next to the Village Green.

2. CCC has advised that the crack in the retaining wall is not considered an issue at this point in time.

1225.125 NEIGHBOURHOOD PLAN

Cllr Gilbert provided an update on the progress of the Neighbourhood Plan, which is still on track to progress to Regulation 16 early next year. It was noted that the settlement boundary should be drawn tight to existing development.

1225.126 HUNTINGDONSHIRE DISTRICT COUNCIL LOCAL PLAN

RESOLVED: That the agreed comments, setting out the Council's objections and supporting comments on the Draft Local Plan, be submitted to Huntingdonshire District Council for consideration as part of the consultation process.

1225.127 MINUTES FOR APPROVAL

RESOLVED: The minutes of the Alconbury Parish Council meeting held on 25th November 2025 were agreed as a correct record of the meeting and signed by the Chair.

1225.128 PLANNING APPLICATIONS

Resolved submitted comments where appropriate on applications:
25/02237/S73: Variation of Condition 1 (Time Limit) to extend the time limit for a period of 5 years And Condition 2 (approved plans) to update approved plans list of application ref. 20/02590/FUL at Alconbury Airfield Ermine Street Little Stukeley PE28 4WX
RESOLVED: Neutral - No material observations.

1225.129 INFRASTRUCTURE

Received updates and resolve any actions

1. Roads and Footpaths

1.1 To receive quote and resolve works to be performed on strip of land to the lefthand side of the Heritage Bridge
The Clerk reported that a follow-up email had been sent to Antony Abbs enquiring whether he intended to submit a quotation for the works.

1.2 To receive any other matters and resolve action
None received.

2. General

2.1. LHI bid strategy

2.1.1. LHI bid application for a raised zebra crossing on Great North Road
Cllr Gilbert reported that she had sent a follow-up email to Evans Amoateng, the Project Manager, who was expected to provide a project timeline, but has not responded.

2.1.2. Next round of LHI bids
The installation of a Mobile Vehicle Activated Sign (MVAS) on the Great North Road was discussed as a potential LHI bid. Traffic calming measures in the form of chicanes at village entrances, creating pinch points to give traffic priority within the village, were also considered to reduce speeding and improve safety.
RESOLVED: Councillors C. Pinn and T. MacLennan to assess these proposals with Cllr Gilbert and submit the applications by the deadline of 16th January 2026.

Last year's unsuccessful bid for a 20-mph scheme in the village was also discussed. Cllr Button stated that it would be straightforward to adapt the previous application for submission in this year's funding round. As the application had scored highly previously but narrowly missed out to other submissions, it was considered that it could potentially be successful this time.
RESOLVED: Cllr Button to prepare and submit the previous 20-mph scheme application in this year's funding round for this project.

2.2. MVAS (Mobile Vehicle Activated Signs)
Funding of new unit – As discussed under agenda item 1225.129.2.1.2. above.

2.3. Brookside parking issues
It was reported that a new letter regarding illegal parking on the Village Green, including updated legal information, has been drafted.
RESOLVED: To send the letter to all Brookside residents.

2.4. To receive any other matters and resolve action
None received.

1225.130 FINANCE

1. **RESOLVED:** Payment of outstanding December 2025 debts:

Defibstore Ltd	Replacement pads for hall defibrillator	£79.20
MAGPAS Air Ambulance	Grant S137 LGA 1972 – Support MAGAPS on scene lifesaving medical care	£500.00
ASKIT	Annual Renewal-Laptop internet security/Livedrive Cloud back	£57.20
ASKIT	Website Domain Renewal	£12.00
ASKIT	Microsoft 365 Business Basic Annual subscription–Cllr emails	£776.16
Alconbury Hall	Meeting room hire 11th December 2025	28.00
A Brown – Clerk	Clerk's salary December 2025	£881.80
HMRC	Clerk's Tax & NI December 2025	£308.12
NEST	Clerk's Pension November 2025	£37.59
NEST	Clerk's Pension December 2025	£37.59
Unity Trust Bank	Bank charges November 2025	£6.00
The Countryside Charity	Annual membership fee	£60.00
Cambridgeshire Acre	Neighbourhood Plan support	£1308.00

2. Monies received – Nil.

RESOLVED: The Chair confirmed the receipts and bank reconciliation as correct.

1225.131 CORRESPONDENCE RECEIVED
None received.

1225.132 MATTERS FOR FUTURE CONSIDERATION
Agenda Item – January 2026: Damaged Grass Area on Manor Lane by HGV

1225.133 NEXT MEETING Tuesday 27th January 2026, Memorial Hall, School Lane, Alconbury at 7.30 pm.

The meeting closed at 8:32 pm.