Alconbury Parish Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
6	Bank charges	29/04/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
4	Office expenses incl. travel	29/04/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	60.20		60.20
1	Grass cutting	29/04/2025		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
3	Clerk's salary/PAYE/Pension	29/04/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	295.85		295.85
4	Clerk's salary/PAYE/Pension	29/04/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	799.04		799.04
5	Clerk's salary/PAYE/Pension	29/04/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	35.28		35.28
2	Neighbourhood Plan Grant	29/04/2025		Unity Trust Bank Cur		Neighbourhood Plan Grant	Groundwork UK	Z	26.50		26.50
4	Community resilience	29/04/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	81.00		81.00
7	Memorial Hall	29/04/2025		Unity Trust Bank Cur		Memorial hall grant donation tc	Alconbury Hall	Z	2,000.00		2,000.00
8	Alconbury Recreation Field Cha	29/04/2025		Unity Trust Bank Cur		ARFC donation up keep of field	Alconbury Recreation Field	Z	2,000.00		2,000.00
10	Grass cutting	01/05/2025		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
15	Bank charges	27/05/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
9	Internal audit	27/05/2025		Unity Trust Bank Cur		Internal audit service	Evolve Tax & Accountancy	S	100.00	20.00	120.00
12	Office expenses incl. travel	27/05/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	60.20		60.20
12	Clerk's salary/PAYE/Pension	27/05/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	799.04		799.04
13	Clerk's salary/PAYE/Pension	27/05/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	295.85		295.85
14	Clerk's salary/PAYE/Pension	27/05/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	35.28		35.28
11	Administration	27/05/2025		Unity Trust Bank Cur		Accounting software	Starboard Systems	S	345.60	69.12	414.72
16	ICO registration	27/05/2025		Unity Trust Bank Cur		GDPR/Data protection	Information Commissioner'	Z	47.00		47.00
18	Grass cutting	02/06/2025		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
25	Bank charges	23/06/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
19	Payroll provider charges	23/06/2025		Unity Trust Bank Cur		Payroll service	SR Howell & Co	S	75.00	15.00	90.00
22	Office expenses incl. travel	23/06/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	42.20		42.20
22	Clerk's salary/PAYE/Pension	23/06/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	799.04		799.04
23	Clerk's salary/PAYE/Pension	23/06/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	295.85		295.85
24	Clerk's salary/PAYE/Pension	23/06/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	35.28		35.28
20	Grant	23/06/2025		Unity Trust Bank Cur		Grant	Alconbury Community Pres	Z	1,000.00		1,000.00
21	Neighbourhood Plan	23/06/2025		Unity Trust Bank Cur		Neighbourhood Plan	Parrot Print Ltd	Z	202.00		202.00
22	Community resilience	23/06/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	20.98		20.98
17	Grass cutting	02/07/2025		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
37	CAPALC	02/07/2025		Unity Trust Bank Cur		CAPALC affiliation and DPO me	Cambridgeshire & Peterbor	Z	564.88		564.88
34	Bank charges	29/07/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
36	External audit	29/07/2025		Unity Trust Bank Cur		External Auditor	PKF Litttlejohn LLP	S	315.00	63.00	378.00
31	Office expenses incl. travel	29/07/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20

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31	Clerk's salary/PAYE/Pension	29/07/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	799.04		799.04
32	Clerk's salary/PAYE/Pension	29/07/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	295.85		295.85
33	Clerk's salary/PAYE/Pension	29/07/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	35.28		35.28
27	Parish Council insurance	29/07/2025		Unity Trust Bank Cur		Insurance	CAS Ltd	Z	1,135.45		1,135.45
28	CAPALC	29/07/2025		Unity Trust Bank Cur		CAPALC affiliation and DPO me	Cambridgeshire & Peterbor	Z	564.88		564.88
29	Administration	29/07/2025		Unity Trust Bank Cur		Printing services	Parrot Print Ltd	S	12.50	2.50	15.00
30	Grant	29/07/2025		Unity Trust Bank Cur		Remembrance poppy wreath	Royal British Legion	Z	50.00		50.00
31	Community resilience	29/07/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	17.00		17.00
35	Defibrilator	29/07/2025		Unity Trust Bank Cur		Defibrillator replacement pads	Med UK Group Ltd	S	55.00	11.00	66.00
26	Grass cutting	01/08/2025		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
43	Clerk's salary/PAYE/Pension	26/08/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	46.83		46.83
44	Bank charges	27/08/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
41	Office expenses incl. travel	27/08/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20
41	Clerk's salary/PAYE/Pension	27/08/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	913.16		913.16
42	Clerk's salary/PAYE/Pension	27/08/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	364.88		364.88
39	Parish Online subscription	27/08/2025		Unity Trust Bank Cur		Parish Online	Parish Online	S	100.00	20.00	120.00
40	Grant	27/08/2025		Unity Trust Bank Cur		Grant	Tea & Tots Alconbury	Z	500.00		500.00
38	Grass cutting	01/09/2025		Unity Trust Bank Cur		Grass cutting	Four Seasons	Z	2,076.00		2,076.00
49	Clerk's salary/PAYE/Pension	25/09/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	37.59		37.59
51	Bank charges	30/09/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
47	Payroll provider charges	30/09/2025		Unity Trust Bank Cur		Payroll service	SR Howell & Co	S	75.00	15.00	90.00
48	Office expenses incl. travel	30/09/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20
50	Meeting room hire	30/09/2025		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	42.50		42.50
45	Clerk's salary/PAYE/Pension	30/09/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	308.12		308.12
48	Clerk's salary/PAYE/Pension	30/09/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	823.40		823.40
46	MVAS	30/09/2025		Unity Trust Bank Cur		MVAS	Robert Johnson	Z	14.28		14.28
56	Bank charges	27/10/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
53	Office expenses incl. travel	27/10/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	42.20		42.20
53	Clerk's salary/PAYE/Pension	27/10/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	823.40		823.40
54	Clerk's salary/PAYE/Pension	27/10/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	308.12		308.12
55	Clerk's salary/PAYE/Pension	27/10/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	37.59		37.59
52	Grant	27/10/2025		Unity Trust Bank Cur		Grant	Tammy Swiderski	Z	500.00		500.00
57	General maintenance	27/10/2025		Unity Trust Bank Cur		Village Green repairs	Joshua Longland	Z	350.00		350.00
58	Neighbourhood Plan	27/10/2025		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	1,090.00	218.00	1,308.00
62	Bank charges	22/11/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
59	Office expenses incl. travel	22/11/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	42.20		42.20
59	Clerk's salary/PAYE/Pension	22/11/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	823.40		823.40
60	Clerk's salary/PAYE/Pension	22/11/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	308.12		308.12
61	Clerk's salary/PAYE/Pension	22/11/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	37.59		37.59
63	Administration	22/11/2025		Unity Trust Bank Cur		Memorial hall ground rent	Savills UK Ltd	S	103.00	20.60	123.60
73	Bank charges	16/12/2025		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
69	Meeting room hire	16/12/2025		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	28.00		28.00
70	Office expenses incl. travel	16/12/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	58.40		58.40
76	Meeting room hire	16/12/2025		Unity Trust Bank Cur		Meeting room hire	Alconbury Hall	Z	16.00		16.00
64	Defibrilator	16/12/2025		Unity Trust Bank Cur		Defibrillator replacement pads	Defib Store	S	66.00	13.20	79.20
65	Grant	16/12/2025		Unity Trust Bank Cur		Grant	Magpas Air Ambulance	Z	500.00		500.00
66	Website/IT support	16/12/2025		Unity Trust Bank Cur		Computer antivirus/Livedrive C	ASKIT	S	47.67	9.53	57.20
67	Website/IT support	16/12/2025		Unity Trust Bank Cur		Website domain renewal	ASKIT	S	10.00	2.00	12.00
68	Website/IT support	16/12/2025		Unity Trust Bank Cur		Microsoft 365 Business Basic A	ASKIT	S	646.80	129.36	776.16
70	Clerk's salary/PAYE/Pension	16/12/2025		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	823.40		823.40
71	Clerk's salary/PAYE/Pension	16/12/2025		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	308.12		308.12
72	Clerk's salary/PAYE/Pension	16/12/2025		Unity Trust Bank Cur		Clerks pension	NEST	X	37.59		37.59
74	Administration	16/12/2025		Unity Trust Bank Cur		The Countryside Charity memb	The Countryside Charity	Z	60.00		60.00
75	Neighbourhood Plan	16/12/2025		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	1,090.00	218.00	1,308.00
83	Bank charges	27/01/2026		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
80	Office expenses incl. travel	27/01/2026		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	42.20		42.20
79	Tree works	27/01/2026		Unity Trust Bank Cur		Tree works	Maynard Trees	Z	720.00		720.00
84	Allotment land rent	27/01/2026		Unity Trust Bank Cur		Allotment rent	Mr & Mrs Ayres	Z	1,200.00		1,200.00
77	Website/IT support	27/01/2026		Unity Trust Bank Cur		Microsoft 365 Business Basic A	ASKIT	S	53.14	10.63	63.77
78	Website/IT support	27/01/2026		Unity Trust Bank Cur		Annual Webhosting	ASKIT	S	275.00	55.00	330.00
80	Clerk's salary/PAYE/Pension	27/01/2026		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	823.40		823.40
81	Clerk's salary/PAYE/Pension	27/01/2026		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	308.12		308.12
82	Clerk's salary/PAYE/Pension	27/01/2026		Unity Trust Bank Cur		Clerks pension	NEST	X	37.59		37.59
89	Bank charges	23/02/2026		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	6.00		6.00
86	Office expenses incl. travel	23/02/2026		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	45.77		45.77
85	Grit bins	23/02/2026		Unity Trust Bank Cur		Grit bin	Glasdon UK Limited	S	137.94	27.59	165.53
86	Clerk's salary/PAYE/Pension	23/02/2026		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	823.40		823.40
87	Clerk's salary/PAYE/Pension	23/02/2026		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	308.12		308.12
88	Clerk's salary/PAYE/Pension	23/02/2026		Unity Trust Bank Cur		Clerks pension	NEST	X	37.59		37.59
90	Neighbourhood Plan	23/02/2026		Unity Trust Bank Cur		Neighbourhood Plan support	Cambridgeshire Acre	S	2,180.00	436.00	2,616.00

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
91	Clerk's salary/PAYE/Pension	16/03/2026		Unity Trust Bank Cur		Clerks pension	NEST	X	37.59		37.59
92	Clerk's Membership fee	26/03/2026		Unity Trust Bank Cur		SLCC membership fee	Society of Local Council Cle	Z	83.98		83.98
100	Bank charges	31/03/2026		Unity Trust Bank Cur		Bank Charges	Unity Trust Bank	Z	7.00		7.00
95	Payroll provider charges	31/03/2026		Unity Trust Bank Cur		Payroll service	SR Howell & Co	S	75.00	15.00	90.00
96	Office expenses incl. travel	31/03/2026		Unity Trust Bank Cur		Clerks salary	Alison Brown	Z	42.20		42.20
93	Clerk's Membership fee	31/03/2026		Unity Trust Bank Cur		SLCC membership fee	Society of Local Council Cle	Z	17.68		17.68
94	MVAS	31/03/2026		Unity Trust Bank Cur		MVAS	Mallatite	S	462.48	92.50	554.98
96	Clerk's salary/PAYE/Pension	31/03/2026		Unity Trust Bank Cur		Clerks salary	Alison Brown	X	823.40		823.40
97	Play areas - repairs and inspect	31/03/2026		Unity Trust Bank Cur		Play area inspection (Annual)	Wicksteed Leisure Ltd	S	150.00	30.00	180.00
98	Clerk's salary/PAYE/Pension	31/03/2026		Unity Trust Bank Cur		Clerks PAYE	HMRC	X	308.12		308.12
99	CAPALC	31/03/2026		Unity Trust Bank Cur		CAPALC affiliation and DPO me	Cambridgeshire & Peterbor	Z	582.66		582.66
							Total		**46,910.41**	**1,493.03**	**48,403.44**