Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Minutes of the Alconbury Parish Council meeting held in the Memorial Hall, Alconbury on Tuesday 23rd June 2026 at 7:30 pm

Present: Councillors: R. Johnson (Chair), S. Button, M. Gunney, S. Issacs, C. Pinn, L. Pinn, and Mrs Brown (Clerk).

Members of the public: 2 HDC/CCC: Cllr Ian Gardener TABFG representative: 0

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
None.

0626.028 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Councillors S. Brawn, T. Gilbert, T. McLennan and T. Trotman.

0626.029 DECLARATIONS OF INTEREST
Cllr S. Button – agenda item 0626.036.1.
Cllr C. Pinn – agenda item 0626.036.1.
Cllr Isaacs - agenda item 0626.036.3.
Cllr Johnson – agenda item 0626.036.3.
Cllr C. Pinn – agenda item 0626.036.8.

0626.030 ADOPTION OF GENERAL POWER OF COMPETENCE
RESOLVED: That the Parish Council resolves that, having met the conditions of eligibility set out in the Localism Act 2011 and the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (SI 2012/965), it shall adopt and exercise the General Power of Competence from 23rd June 2026 until the next relevant Annual Meeting of the Council.

0626.031 NORTH HUNTINGDON GROWTH CLUSTER WORKING PARTY
RESOLVED: To submit a question to the The Cambridgeshire & Peterborough Combined Authority (CPCA) Overview & Scrutiny Committee Meeting scheduled for Tuesday 30 June 2026 regarding the Local Growth Plan which identifies the North Huntingdon Opportunity Zone as a focus for significant future growth.

Cllr L. Pinn gave an update on the next meeting of the working party, which will take place on 9 July 2026 in the Civic Suite at Huntingdonshire District Council (HDC). Cllr L. Pinn stated that she has been undertaking extensive research in preparation for the meeting.

All parish councils have been invited to send two representatives to the meeting. It was noted that Huntingdon Town Council had declined the invitation. District Councillors have also been invited to attend, recognising that they will ultimately be responsible for scrutinising the evidence and determining whether the Local Plan should be adopted, and will be accountable to their electorate for the decisions they make. The Huntingdon Member of Parliament and the Mayor of Cambridgeshire and Peterborough have also been invited.

0626.032 THE ALCONBURY BROOK FLOOD GROUP
The latest flood report is appended to these minutes.

0626.033 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
Cllr Gardener read out his report, which is appended to these minutes.

Cllr L. Pinn informed Cllr Gardener that he would be asked, on behalf of the Parish Council, to raise a question with HDC regarding the Government's proposed National Scheme of Delegation reforms to the planning system, specifically concerning the future role of the Development Management

Committee and the potential impact on parish councils. This will be an agenda item at the next meeting.
Cllr L. Pinn raised concerns again about the safety of Rusts Lane, particularly in relation to HGV traffic and pupils walking and cycling to the new secondary school at Alconbury Weald. It was noted that pupils are not currently within the catchment area, although it is anticipated that this may change in the future. Cllr Gardener agreed to raise the issue again with Cambridgeshire County Council (CCC) Highways, requesting consideration of bollards or safety barriers.

0626.034 MINUTES FOR APPROVAL

RESOLVED: The minutes of the Alconbury Parish Council meetings held on 26th May 2026 and 8th June 2026 were agreed as a correct record of the meeting and signed by the Chair.

0626.035 PLANNING APPLICATIONS

1. To resolve submitted comments where appropriate on applications
   None.

2. Received update on previous planning applications
   - 26/00241/LBC:12 Church Way Alconbury Huntingdon PE28 4DZ – In progress.
   - 26/00878/HHFUL: Ducks Nest Polecat Lane, Alconbury, Huntingdon PE28 4EX – In progress.

0626.036 COUNCILLORS UPDATES FROM PREVIOUS MEETING

Received verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1. Memorial Hall
   Cllr C. Pinn reported that the Hall Committee had received a grant from Woolley Hill Wind Farm towards a laser project. Unfortunately, the cost of the projector had increased since the grant application was submitted, and would need to cover the shortfall themselves. The Hall's Committee AGM is taking place tomorrow evening, and the flower beds have been weeded.

2. Tree Warden
   The Clerk reported that Scott Chalmers, Head of Green Infrastructure at Urban & Civic, had told her that he would be happy to support the Parish Council's tree replacement planting policy and explore what assistance could be provided, including the potential donation of trees. It was suggested that Cllr Brawn liaise directly with Mr Chalmers to discuss the Parish Council's requirements.

   It was suggested that the CCC Woodland Creation initiative be looked into for possible future opportunities.

   Cllr Button again reported that the Neighbourhood Watch Memorial oak tree growing within a bench enclosure still did not look well. She was advised that it would be best to wait for the Parish Council tree survey to be carried out, during which the tree would be assessed. The survey was due to take place on 9th July 2026.

3. Alconbury Recreational Field Charity
   No update.

4. Bramble End Play Area
   Cllr Gunney reported that he is due to meet with Creative Play tomorrow, during which they will present their proposed plans for the refurbishment of the play area. He will then present a report at the next meeting..

5. Woolley Hill Wind Farm
   No update.

6. Planning Working Group
   No update.

7. Neighbourhood Watch
   No update.

8. Allotments
   Cllr C Pinn repoted that the allotment site had received a fourth load of compost and that the Allotment Tenants and guest BBQ would take palce on Sunday 5th July 2026.

0626.037 INFRASTRUCTURE

1. Churchyard
   It was noted that Cllr Gunney had received positive feedback regarding how well the churchyard was looking.

2. Village Green
   Topics for the Village Fete stall were discussed. Cllr Brawn was to be asked if she could provide a gazebo again this year. The Clerk reported that the Preschool would not be able to attend and join the Parish Council's stall.

3. Roads and Footpaths
   Cllr Gunney reported that he had received a complaint from a resident that they were unable to park outside their house on Manor Lane due to meetings taking place in a caravan located in a residential garden on Manor Lane. It was suggested that the resident be advised to speak to their neighbours. It was noted that HDC Enforcement had investigated the caravan erected in the garden and that no planning breaches were identified.

4. General
   1. LHI bid strategy
      a. HGV Covenant for B1043
         No update.

      b. LHI bid application for a raised crossing on Great North Road
         No update.

      c. To receive update on submitted LHI bid
         No update.

   2. MVAS (Mobile Vehicle Activated Signs)
      Cllr Johnson reported that he was still waiting for the police to come back to Debbie Hose to inform her what their system is, as they could not use ANPR data downloaded from a civil device due to data protection. However, they hoped to launch a system in which this would be possible and may ask the public to trial it.

   3. Blocked culvert on School Lane
      It was noted that the culvert was still blocked.

   4. To receive any other matters and resolve action
      None.

0626.038 FINANCE

1. **RESOLVED:** Payments of outstanding June 2026 debts:

Four Seasons	Parish grass cutting 3rd instalment	£2248.00
CARESCO	Grant S137 LGA 1972	£300.00
A Brown – Clerk	Clerk's salary June 2026	£904.20
HMRC	Clerk's Tax & NI June 2026	£308.12
NEST	Clerk's Pension June 2026	£37.59
Unity Trust Bank	Bank charges May 2026	£7.00

2. Monies received
   Nil.

   RESOLVED: The Chair confirmed the receipts and bank reconciliation as correct.

0626.039 PARISH PUMP FUTURE PUBLICATIONS

It reported and noted that Cllr MacLennan had made enquiries with members of the Parish Pump publication team to investigate why it had stopped and whether the Parish Council could assist in any way to help get it running again.

0626.040 CHILDREN'S FAIR ON THE VILLAGE GREEN
RESOLVED: To accept the postponement of the arrival of the Children's Fair on the Village Green. The new dates for the arrival of the event were noted as 22nd –23rd August 2026.

0626.041 ROYAL BRITISH LEGION REMEMBRANCE WREATH
RESOLVED: To donate £50.00 towards the purchase of a Wreath of Remembrance for this year's Remembrance Sunday Service in Alconbury Church.

0626.042 HMRC MILEAGE PAYMENT INCREASE
RESOLVED: To accept the HMRC mileage rate increase from 0.45p per mile to 0.55p per mile with effect from 1st April 2026.

0626.043 CORRESPONDENCE
None.

0626.044 MATTERS FOR FUTURE CONSIDERATION
Agenda items for next meeting:

- Footpath no: 4 not being cut due to excessive dog fouling
- National Scheme of Delegation

0626.045 NEXT MEETING Tuesday 28th July 2026, Memorial Hall, School Lane, Alconbury at 7:30 pm.

The meeting closed at 8:27 pm.