Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 29th September 2026 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
23rd September 2026

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0926.070 APOLOGIES FOR ABSENCE

0926.071 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

0926.072 NORTH HUNTINGDON GROWTH CLUSTER WORKING PARTY
To receive update and resolve action

0926.073 MEETING WITH BRAMPTON CROSS DEVELOPERS
To receive update and resolve action

0926.074 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

0926.075 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
To receive verbal report

0926.076 CROWN GARDENS
To receive matters of conern and resolve action

0926.077 NEIGHBOURHOOD PLAN
To receive update and resolve action

0926.078 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 28th July 2026 and the extraordinary meeting held on 25th August 2026

0926.079 PLANNING APPLICATIONS
1. To resolve submitted comments where appropriate on applications

2. To receive an update on previous planning applications
   - 26/00241/LBC:12 Church Way Alconbury Huntingdon PE28 4DZ

0926.080 COUNCILLORS UPDATES FROM PREVIOUS MEETING
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllr MacLennan, Cllr C. Pinn
2.	Tree Warden	Cllr Brawn

1. To receive and resolve accepting quotation for tree survey at Alconbury Sports and Social Club
2. To receive and resolve any other tree matters.

3. Alconbury Recreational Field Charity — Cllr Isaacs, Cllr Johnson
   1. To consider and resolve request from Alconbury Recreational Field Charity Trustees to renew lease ahead of time
   2. To receive and resolve any other matters
4. Bramble End Play Area — Cllr Gunney, assist Cllr L. Pinn
   1. To consider new play equipment proposals and resolve action
   2. To receive and resolve any other matters
5. Woolley Hill Wind Farm — Cllr Trotman
6. Planning Working Group — Cllr Johnson, Cllr L. Pinn
7. Neighbourhood Watch — Cllr Button
8. Allotments — Cllr C Pinn

0926.081 INFRASTRUCTURE

1. Churchyard
   To receive any matters and resolve action

2. Village Green
   To receive any matters and resolve action

3. Roads and Footpaths
   To receive any matters and resolve action

4. General
   1. LHI bid strategy
      a. HGV Covenant for B1043 – to receive update and resolve action
      b. LHI bid application for a raised crossing on Great North Road – to receive update and resolve action
      c. To receive update on submitted LHI bid
   2. MVAS (Mobile Vehicle Activated Signs)
      1. Processing of downloaded data – to receive update and resolve action
      2. To resolve purchase of a replacement and spare MVAS battery
   3. Blocked culvert on School Lane – to note update and resolve action
   4. To receive any other matters and resolve action

0926.082 FINANCE

1. To resolve payments of outstanding September 2026 invoices:

Four Seasons	Parish grass cutting 5th instalment	£2248.00
PKF Littlejohn LLP	External auditor sevice 2026	3378.00
Parish Online	Mapping software renewal	£120.00
Global Tree Services	Tree survey of Parish Council owned trees	£1560.00
A Brown – Clerk	Clerk's salary August 2026	£869.20
HMRC	Clerk's Tax & NI August 2026	£308.12
NEST	Clerk's Pension August 2026	£37.59
Unity Trust Bank	Bank charges July 2026	£7.00
Four Seasons	Parish grass cutting 6th instalment	£2248.00
Direct365	Replacement defibrillator pads (Shop)	£78.30
The Riverporter	Scroll printing	£28.00
SR Howell & Co	Payroll services upto end 30th September 2026	£90.00
Huntingdonshire District Council	Recharge election costs May 2026	£192.58
A Brown – Clerk	Clerk's salary (incl. payaward back pay) September 2026	£1009.96
HMRC	Clerk's Tax & NI September 2026	£397.13
NEST	Clerk's Pension September 2026	£52.08
Unity Trust Bank	Bank charges August 2026	£7.00

2. Monies received and resolve bank reconciliation
3. To note the National Joint Council for Local Government Services (NJC) new pay scales for 2026-27 implemented from 1 April 2026
4. To note conclusion of audit for year end 31st March 2026

0926.083 PARISH PUMP FUTURE PUBLICATIONS
To receive update and resolve action

0926.084 DEFIBRILLATORS
To note bi-monthly reports

0926.085 CORRESPONDENCE
To note if of relevance

0926.086 MATTERS FOR FUTURE CONSIDERATION
To receive any matters - decisions cannot be made under this item

0926.087 NEXT MEETING Tuesday 27th October 2026, Memorial Hall, School Lane, Alconbury at 7:30 pm